



# University United Methodist Church

Feeding God's People: Body, Mind and Spirit

## 2021 Annual Report



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Twitter: [UUMCSyr](https://twitter.com/UUMCSyr)

# 2021 UUMC Staff and Committee Chairs

## PASTOR

Alicia Wood

## STAFF

Executive Administrator:  
Rachel Kgama

Outreach Coordinator:  
Galyn Murphy-Stanley

Head Custodian: John Hughes

Administrative Assistant:  
Marcie Bartnick

Media Specialist: Marcie Bartnick  
(Tom Boll, January to June 2021)

Music Director: Aimee deBerjeois

Pianist and Organist: Dennis Triggs

## UUMC LAY LEADER

Barbara Nunn

## FORMER PASTORS WHO ARE CURRENT UUMC MEMBERS

Kris Best

Craig French

Dale Fryer

Harold Garman

Edwin Potter

## COMMITTEES

Governing Board: Joyce Flynn

Staff Parish Relations Committee:  
Connie Myers

Trustees: Stephen Bacon

Finance Committee: Ronald Denby

Worship Committee:  
Ted Finlayson-Schueler

Church and Society: Harry Miller and  
Nelson Price

Education: Stephen Bacon and  
Jeanne Finlayson-Schueler

Nominating Committee:  
Pastor Alicia Wood

Altar Guild: Holly Austin

Women's Guild: Barbara Nunn

Choir: Aimee deBergjois

Handbell Choir: Danny Magowen

"No Fault" Orchestra: Danny  
Magowen

Outreach Team: Katie Flynn

Hospitality: Janet Sciscioli and  
Ginny Dewey

Greetings Church Family,

Even though this has been another year of COVID, COVID scares and COVID deaths our congregation remains strong, filled with faith and is being guided by the Holy Spirit. We have continued to worship online throughout. On Easter Sunday, we came back into the sanctuary. It was quite a feeling and lived expression of Jesus resurrection continuing to make us all new! We are now both online and in person doing our best to be COVID safe. We have created worship using our own imagination for some seasons, A Sanctified Art and Worship Design Studio for other seasons.

Through this year, we have had several Bible Studies and Book Studies via Zoom. I believe 10 out of the 12 months. This has kept us feeling more connected as we study the scriptures and talk about life. As we are learning to live in this new normal, I am encouraging people in the congregation to take on leadership roles in our local church, Lay Servant classes or other trainings in our community.

The pandemic brought great challenges to our neighbors. It also brought out the generosity in our congregation and community. We moved our outreach outside of the building to continue to Feed God's People. Our Food Pantry went from feeding 50 households a week to over 300 each week. In 2021 things seemed to settle a little and we now serve about 225 households weekly. Our Sunday breakfast is also outside on the street corner. We now feed about 100 people each week breakfast (with a hot cup of coffee) on Sunday mornings.

The amount of death and grief that has taken hold of our congregation and greater community is immense. We invited a grief counselor in to lead a Grief Group for about 3 months. It was very helpful. We will probably offer this again in the Spring. The grief and hurt of the church family has taken a lot of my time and energy. I am grateful for this call and the way God has prepared me as I lost my husband when I was 32 years old.

I feel leading a church during a pandemic was a year filled with learning and continuing education. In addition, I have learned much about live streaming and the equipment needed to do quality worship online. I also took "Methodist Wesleyan Heritage and Beliefs" class this Fall.

In 2022, I plan to attend "Elevation" with Worship Design Studio in May. I plan to travel to Scotland and Ireland with Educational Opportunities Celtic Christianity Tour in September. I will continue to spend my devotional time in prayer and with "In the Sanctuary of Women" by Jan Richardson. For my next devotional guide, I will use an adapted Ignatius Exercises book that is 8 weeks instead of the year. I now have a Spiritual Director as well.

Thank you for all your prayers and support of each other and for me.

Peace and Blessings,  
Pastor Alicia

**UNIVERSITY UNITED METHODIST CHURCH  
SYRACUSE, NEW YORK  
Annual Staff Report Form**

**Period Covered(month/day/year):** 01/01/2021 **thru** 12/31/2021

**Staff Name:** Rachel Kgama

**Staff Position:** Executive Administrator

**E-mail:** execadmin@uumcsyracuse.org

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**Primary Responsibilities of Your Position:**

Collaborate with the Pastor and SPRC to define job duties, expectations and priorities for all weekday staff.

Provide supervision for all weekday staff and assist in the hiring of all new weekday staff.

Oversee all daily matters connected to personnel, facilities, finances and legal concerns.

Oversee all church financial dealings, in collaboration with appropriate church bodies and leaders. Monitors operating budget.

Complete reference and background checks on job applicants.

Responsible for all records related to staff vacation, sick leave, time-off and unemployment.

Monitor compliance with labor regulations and serve as representative to church's attorney.

Work with Pastor/ Head Custodian to maintain a safe and healthy work environment.

File federal and state tax reports.

Monitor checking, savings, endowment and ancillary accounts of the church.

Oversee safe sanctuary compliance.

Maintain cooperative working relationship with Treasurer, Financial Secretary, Trustees and Finance Committee.

Additional duties assigned by the Pastor.

Function as the payroll agent and work with the Treasurer for SUMM.

**Accomplishments during this period (please provide brief narrative summary or bulleted points):**

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Prepared financials for monthly Governing Board meetings.  
Filed State and Federal Tax Reports.  
Completed church audits for 2018, 2019, 2020.  
Completed 2020 UNYAC Statistical Report.  
Maintained Safe Sanctuary policies and completed the required background checks.  
Maintained fiscal management during the still ongoing pandemic.  
Loan forgiveness for the \$36,365 PPP loan was received.  
Participated with the Pastor and SPRC in hiring three new employees.  
Assisted in training new employees.  
Assisted staff in completing their annual budgets.  
Worked with the Stewardship Campaign Committee.

**Impediments (if any) to accomplishing your work during this period :**

Not enough volunteers to comply with the directives given. COVID-19

**Goals and Projects for the upcoming year:**

To train more volunteers to help with the finances.  
To complete reorganizing the administration office.

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## Outreach 2021 Annual Report: Food Center, breakfast, diapers, etc. statistics, report and projections

Number reached	By group	Total	Number provided
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Month	Adults	Kids	Seniors	House-holds	Families	Individual	Diapers	Breakfast	Flu Vac.	COVID Vac.
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Dec. '21	1250	1074	201	717	394	2525	134	279	-	-
Nov. '21	1352	1137	154	755	406	2643	148	286	-	-
Oct. '21	1707	1298	331	1001	497	3336	131	452	-	-
Sep. '21	1238	960	235	700	377	2433	140	292	22	-
Aug. '21	1198	1100	220	727	389	2717	130	349	-	-
July '21	1709	1675	359	1041	385	3743	128	275	-	8
June '21	1291	1213	226	758	465	2730	140	309	-	14
May '21	1472	1434	290	1255	418	3196	150	352	-	6
April '21	1979	1863	474	1085	648	4316	150	354	-	-
Mar '21	1512	1496	250	863	478	3736	218	280	-	-
Feb. '21	1296	1329	106	657	481	2730	162	273	-	-
Jan. '21	1219	1012	198	662	390	2356	271	273	-	-
<b>Totals</b>	<b>17,223</b>	<b>15,591</b>	<b>3,044</b>	<b>10,221</b>	<b>5,328</b>	<b>36,461</b>	<b>1,902</b>	<b>3,774</b>	<b>22</b>	<b>28</b>

### Monthly Highlights:

**December 2021** Emergency Food Christmas distribution provides foods for 1,209 Syracusans. There were 3 distributions this month due the Christmas and New Year's Eve holidays.

**November 2021** Emergency Food Thanksgiving distribution provided foods for 1,105 Syracusans. Again, there were 3 distributions this month due to our scheduled day off Friday after Thanksgiving day.

**October 2021** Beginning of our Thursday morning "Open House" clothing closet in the lower level. About 30 individuals (Food Center guests and Community Members) visit this first month.

**September 2021** bought Walgreens annual Flu vaccine clinic for our staff, volunteers and guests. 22 vaccines were given.

Additionally, UUMC turned 150 years old this month. Outdoor festivities for all!

**August 2021** started an additional USDA intake process for all our Emergency Food guests.

**July 2021** brought two young workers to us through the re-initialed CNY Works program. SUNY Upstate Medical Students continue to offer COVID vaccines to our guests and community.

**May & June 2021** SUNY Upstate Medical Students are present one Sunday morning a month during Community breakfast performing basic health assessments, blood pressure check-ups and answering questions about the COVID vaccines for our guests, as well as dispensing COVID vaccines on Fridays.

The 1st Friday of each month brings an outdoor table of local family orientated health services for our Friday guests and community.

**April 2021** the Food Center @ 324 University Ave. begins weekly filling an off site pantry cabinet on Hawley & Lodi St.

**March 2021** Annual guest teaching appointment for Syracuse University's Food Study class on Food Insecurity in UUMC's lower level. 25 students and their professor.

**February & January 2021** each month brings a closure to a Friday distribution due to extremely cold temps.

UUMC wins the annual "Wisdom Keepers" award and I am invited to speak at SUNY's Statewide Health Justice Conference on Food Insecurity in COVID.

We begin our relationship with Goodwill of the Fingerlakes who begins bi-weekly deliveries of winter coats for our guests to access.

#### Looking ahead, 2022:

Our distributions, our efforts will remain the same moving forward. We will continue to work outside as much as possible with every effort. We will continue to minimize barriers for our guests who'd like to access foods, services and programming while ensuring we are sustainable and safe in the work we are doing. A new pattern of Emergency Food/service access is emerging, we strive to ebb and flow with the needs of our community, our volunteers and our city to accurately, efficiently meet those needs to the best of our ability.

Our network grows ever more wide and diverse. This makes us stronger, more effective and financially able in our efforts to provide food and service security to Syracusans. We will continue to work toward knitting together local, state and national resources to increase our offerings and thus, the ability to share these with our community.

Currently, we are creatively exploring future Outreach opportunities with Housing Visions and Crouse Hospital's Pomeroy Addiction Clinic, more opportunities are sure to follow.

In gratitude I continue to greatly celebrate and rely on the physical presence, support and coordination of administrative details by my colleagues at UUMC. We are able and empowered to do our Outreach work daily with their work and attention. I continue to celebrate and recognize our peers in effort, intention and mission at Grace Episcopal Church and Temple Concord. Together we have moved into our 2nd year of joining efforts. Truly, we are stronger together.

Respectfully submitted,

Galyn Murphy-Stanley

Outreach, University United Methodist Church

**UNIVERSITY UNITED METHODIST CHURCH  
SYRACUSE, NEW YORK  
Annual Staff Report Form**

**Period Covered(month/day/year):** 1/1/2021 **thru** 12/31/2021

**Staff Name:** John C. Hughes

**Staff Position:** Building Supervisor/Head Custodian

**E-mail:** bldgsuper@uumcsyracuse.org

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**Primary Responsibilities of Your Position:**

I am responsible for the overall maintenance and cleaning of UUMC, to include the grounds.

I oversee one other custodian who is a part-time employee.

If any outside contracting is necessary, it is my job to find the contractor, reach out to them about our needs, request a work proposal, review the work proposal, and submit proposal to trustees for approval ,at which time proposal is approved it is my job to oversee the work and to ensure the work is completed on time and within budget, also according to specifications and codes.

I am also responsible for the safety and security of the entire building.

**UNIVERSITY UNITED METHODIST CHURCH  
SYRACUSE, NEW YORK  
Annual Staff Report Form**

**Period Covered(month/day/year):** June 2021 **thru** December 2021

**Staff Name:** Marcie Bartnick

**Staff Position:** Social Media Coordinator and Administrative Assistant

**E-mail:** office@uumcsyracuse.org

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**Primary Responsibilities of Your Position:**

Administrative Duties: send out weekly email to staff regarding upcoming events at UUMC; process attendance slips and prayers from worship; update Church Windows; send out New Visitors letters; forward any prayer requests onto prayer group; process mail including invoices, checks and cash received; complete check requests and run checks to pay invoices; print liturgy bulletins and distribute for Sunday worship; create and print weekly announcement sheet for worship; print various office forms; general record keeping for Church. Respond to various congregational and community requests.

Social Media Coordinator: maintain website by updating as necessary with new information; sermons and photos; plan and execute social media calendar for posts on Facebook, Instagram and Twitter. Weekly production of UUMC e-newsletter;

**Accomplishments during this period (please provide brief narrative summary or bulleted points):**

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Created new brochure for Outreach Ministries; Updated UUMC Brochure; re-designed and updated UUMC website; helped plan 150th Anniversary event; Created Legacy (long-term) giving brochure; transitioned our monthly printed newsletter to an on line digital weekly version;

**Impediments (if any) to accomplishing your work during this period :**

**Goals and Projects for the upcoming year:**

It is with extreme regret that I will not be continuing my time at UUMC. I have given my notice and will be ending my employment on December 30.

**UNIVERSITY UNITED METHODIST CHURCH  
SYRACUSE, NEW YORK  
Annual Staff Report Form**

**Period Covered(month/day/year):** 1/1/21 thru 6/6/21

**Staff Name:** Tom Boll

**Staff Position:** Media Specialist

**E-mail:** media@uumcsyracuse.com (now inactive)

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**Primary Responsibilities of Your Position:**

Compile news of the congregation and disseminate it through monthly Chimes and weekly newsblasts.

Communicate congregation's story to the community at-large.

Maintain/update church's website plus Facebook, Instagram and Twitter accounts and respond to inquiries.

Keep corner sign current.

**Accomplishments during this period (please provide brief narrative summary or bulleted points):**

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Fulfilled duties as per past years until retirement.

Prepared for assumption of duties by Marcie Bartnick -- advising her on congregation and congregational culture.

**Impediments (if any) to accomplishing your work during this period :**

**Goals and Projects for the upcoming year:**

Enjoy retirement and contribute to congregation in various ways!

**UNIVERSITY UNITED METHODIST CHURCH  
SYRACUSE, NEW YORK  
Annual Staff Report Form**

**Period Covered(month/day/year):** September 13, 2021 **thru** June 4, 2022

**Staff Name:** Aimee deBerjeois

**Staff Position:** Music Director

**E-mail:** adeberjeois@esmschools.org

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**Primary Responsibilities of Your Position:**

I coordinate musical performances for services and special events. I

I plan music for services, conduct and prepare the choir for performances.

Due to covid, I am also a sound engineer, coordinating and creating virtual

choir performance videos!

**Accomplishments during this period (please provide brief narrative summary or bulleted points):**

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I organized and created several virtual choir performance videos.

I held virtual and in person choir rehearsals.

We have increased our choir personnel.

We prepared a performance, including guest musicians for our 150th anniversary celebration!

**Impediments (if any) to accomplishing your work during this period :**

Covid halted our in person singing, but we over came it with virtual choir rehearsals on zoom.

We also created virtual choir performances.

**Goals and Projects for the upcoming year:**

**GOALS:**

Increase our choir size with new members.

Coordinate a performance with guest musicians.

Combined choir performance with ESM HS Singers.

**UNIVERSITY UNITED METHODIST CHURCH  
SYRACUSE, NEW YORK  
Annual Committee Report Form**

Period Covered(month/day/year): 1/1/2021 thru 12/31/2021

Committee Name: LAY LEADER

Committee Chair: \_\_\_\_\_

Committee Chair Phone #: 315-426-8641

E-mail: bNUNN16049@GMAIL.COM

Committee Officers (if applicable) – indicate name & title –  
(ex. Mary Doe, Secretary):

N/A \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please list all Current Committee Members:

N/A \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Primary Responsibilities of Committee:**

AS LAY LEADER, I TRY TO SUPPORT PASTOR ALICIA  
IN ANY AND ALL AREAS AS REQUESTED.

**Accomplishments during this period (please provide brief narrative summary or bulleted points):**

2021 WAS A VERY DIFFICULT TIME. WHILE THE CHURCH WAS CLOSED, I

- ATTENDED GOVERNING BOARD, SPRL, TRUSTEE BOARD, AND CARE TEAM MEETINGS VIA ZOOM.
- PARTICIPATED IN THE VIRTUAL CHOIR ONLINE
- ANSWERED THE OFFICE PHONE FROM HOME 2 DAYS A WEEK UNTIL A NEW OFFICE ADMIN WAS HIRED
- PARTICIPATED IN INTERVIEWS FOR OFFICE ADMIN AND MAINTENANCE SUPERVISOR.
- PARTICIPATED IN BAPTISM'S ONCE CHURCH REOPENED.
- PARTICIPATED IN IN PERSON AND ONLINE BOOK STUDIES.
- WILL RETURN TO IN PERSON CHOIR WHEN IT IS SAFE
- PLANNED AND COVERED LAY LEADER SUNDAY SERVICE WITH THE HELP OF JACKIE SADOWSKI AND ANN OWENS

**New Directions or Activities Planned for coming year:**

- CONTINUE TO HELP PASTOR ALICIA AS MUCH AS POSSIBLE.
- CONTINUE TO COVER OFFICE PHONES AND DOOR ON WEDNESDAYS DURING STAFF MEETINGS
- CONTINUE IN BOOK STUDIES
- WILL CONTINUE TO ATTEND COMMITTEE MEETINGS AS NECESSARY

Person Completing Form:

Barbara Nunn



# Upper New York Conference

The United Methodist Church

Retired Clergy

## Report to Charge Conference

Name of Clergy John Kristian Best

Address 7821 Ravenswood Lane

City Manlius State NY Zip 13104

Home Phone (315 ) 682-8224 Cell (315 ) 289-5326

Email Address krisbest1@gmail.com

Clergy Status Elder, Retired, Appointed in Extension Ministry in Pastoral Counseling

Charge Conference Membership New York Annual Conference

- |                                    |          |
|------------------------------------|----------|
| 1. Number of Funerals              | <u>0</u> |
| 2. Number of Preaching Engagements | <u>0</u> |
| 3. Number of Weddings              | <u>0</u> |
| 4. Number of Baptisms              | <u>0</u> |

**Narrative Report: (in a couple of paragraphs, please summarize your year of ministry)**

While formally retired, I have continued in a part time Appointment In Extension Ministry, Pastoral Counseling, at the United Methodist Church of Fayetteville. The focus of my work has been primarily in the area of consultation to: consultation to religious leaders and psychotherapists, as well as education and training.

- Conducted an average of 11 consultations per month

Note: Since March, 2020, with the exception of 7 weeks this past summer, I have conducted consultations from my home office via "Tele-Health".

- Joined the faculty of the program "Pastoral Care Education"; this is a program for area clergy and lay leaders in training to provide pastoral care in local parishes.
- Provided Professional Consultation on Pastoral Care to pastors and chaplains
- Provided Clinical Consultation on Psychotherapy to pastoral counselors, clinical social workers, and marriage and family counselors interested in integrating spiritual insight and practices with their work.

Signed \_\_\_\_\_

Date 11/16/2021

FORM 15  
Retired Clergy  
Report to Charge Conference

Name of Clergy Craig R. French

Address 4950 Skyline Drive

City Syracuse State NY Zip 13215

Home Phone (315) 476-1834 Cell (315) 657-5869 (preferred)

Email Address crfrench5.0@gmail.com

Clergy Status Retired Elder

Charge Conference Membership Syracuse: University UMC

- |                                    |   |
|------------------------------------|---|
| 1. Number of Funerals              | 0 |
| 2. Number of Preaching Engagements | 0 |
| 3. Number of Weddings              | 0 |
| 4. Number of Baptisms              | 0 |

Narrative Report: (in a couple of paragraphs, please summarize your year of ministry)

*I've spent the year trying to follow and learn from Brother Lawrence, known for his writings in The Practice of the Presence of God. This 17th century lay Frenchman sought retreat from the world around him and entered a Carmelite monastery, where he found himself assigned to kitchen duty. However, he came to see that cooking and cleaning were very much acts of devotion, and that God was to be found and served in common, mundane, daily chores every bit as much as in occasional and fleeting moments of unfathomable epiphany or in traditional forms of spiritual discipline and piety.*

*As my world has shrunk in the pandemic and come to be largely defined by meal planning and preparation (for 6-7 persons), yard work, pet care, and driving my grandchildren here and there, I've done my best to follow Brother Lawrence by casting these not simply as routine and necessary household chores, but as opportunities to encounter and serve the good, the holy, the Divine. I've not yet mastered this "practice," but in Wesleyan language I'm committed to going on toward perfection, both in loving God and loving neighbor (in the form of family).*

*Beyond the home, I continue to serve on the Church Council at Plymouth (as secretary); I helped plan and organize an online interfaith learning event for five local communities of faith (Jewish, Muslim and Christian); and I helped plan and lead a four week series at Plymouth on reparations and building a culture of repair as critical components of racial justice and equity.*

Signed *Craig French* Date Nov. 5, 2021



# Upper New York Conference

The United Methodist Church

## Retired Clergy

### Report to Charge Conference

**Name of Clergy** Rev. Dale T. Fryer

**Address** 122 Purple Martin Dr

Murrells Inlet, SC 29576 **State**            **Zip**           

**Home Phone** (518) 805 7498 **Cell** ( )           

**Email Address** pops.fryer@gmail.com

**Clergy Status** retired


**Charge Conference Membership** University UMC, Syracuse NY

- |   |          |
|---|----------|
| <b>1. Number of Funerals</b>              | <u>0</u> |
| <b>2. Number of Preaching Engagements</b> | <u>2</u> |
| <b>3. Number of Weddings</b>              | <u>0</u> |
| <b>4. Number of Baptisms</b>              | <u>0</u> |

**Narrative Report: (in a couple of paragraphs, please summarize your year of ministry)**

The first 6 months of the year I continued to participate in worship live and on Zoom. Roles in worship included Hymn Leader, liturgist, and preaching twice. In October I officiated a veside funeral.

The second half of the year we were very busy in the process of moving to South Carolina

**Signed** 

**Date** 11.10.21



# Upper New York Conference

The United Methodist Church

Retired Clergy

## Report to Charge Conference

Name of Clergy Harold Garman

Address 415 Russell Ave, Apt. 309

City Gaithersburg State MD Zip 20877

Home Phone (301) 987-6436 Cell (315) 427-9257

Email Address hgarman1@gmail.com

Clergy Status Retired

Charge Conference Membership University United Methodist

- |                                    |          |
|------------------------------------|----------|
| 1. Number of Funerals              | <u>0</u> |
| 2. Number of Preaching Engagements | <u>4</u> |
| 3. Number of Weddings              | <u>0</u> |
| 4. Number of Baptisms              | <u>0</u> |

### Narrative Report: (in a couple of paragraphs, please summarize your year of ministry)

My ministry during the past year has been primarily in the form of community engagement through an organization that I founded 11 years ago, Gaithersburg Beloved Community Initiative (GBCI). Jan and I moved to Asbury Methodist Village in Gaithersburg, Maryland nearly 12 years ago so we could be close to our daughters and their families, who live in the D.C. area. We are living in a "gated community" in the midst of the second largest poverty pocket in Montgomery County. Last year, Generations United recognized GBCI as one of the six outstanding intergenerational organizations in the whole United States. Before the pandemic, we had 120 AMV and community volunteers involved working with the residents and children in the neighborhood through 8 programs, including community organization. We are in the process of listening inside and outside the fence as we reframe our post-pandemic agenda. I am in the position of founder and have an ex-officio seat on the board and executive committee. At present I am organizing a fund drive for the staffing fund. We have many success stories and some sad ones. Many of our neighbors are undocumented recent immigrants from Central America.

Signed Harold Garman

Date 11/8/2021



# Upper New York Conference

The United Methodist Church

Retired Clergy

Report to Charge Conference

Name of Clergy Edwin A. Potter

Address 102 Elmsfield Rd.

City DeWitt State NY Zip 13214

Home Phone (315 ) 449-0592 Cell ( ) \_\_\_\_\_

Email Address \_\_\_\_\_

Clergy Status Retired

Charge Conference Membership University United Methodist

- |                                    |          |
|------------------------------------|----------|
| 1. Number of Funerals              | <u>0</u> |
| 2. Number of Preaching Engagements | <u>0</u> |
| 3. Number of Weddings              | <u>0</u> |
| 4. Number of Baptisms              | <u>0</u> |

Narrative Report: (in a couple of paragraphs, please summarize your year of ministry)

I weekly...

- Sing in in the choir
- Fill emergency food boxes

I occasionally...

- Deliver food to homes

Signed Edwin A. Potter

Date 11/12/2021

**UNIVERSITY UNITED METHODIST CHURCH  
SYRACUSE, NEW YORK  
Annual Committee Report Form**

**Period Covered(month/day/year):** 1/1/21 **thru** 12/31/21

**Committee Name:** UUMC Governing Board

**Committee Chair:** Joyce H. Flynn

**Committee Chair Phone #:** (315) 480-6767

**E-mail:** jhflynn56@gmail.com

**Committee Officers (if applicable) – indicate name & title –  
(ex. Mary Doe, Secretary):**

Melanie Fullerton, Recording Secretary \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please list all Current Committee Members:**

Alicia Wood, UUMC Pastor \_\_\_\_\_  
Barbara Nunn, UUMC Lay Leader \_\_\_\_\_  
Ann Owens, Spirit Chair \_\_\_\_\_  
Cynthia Steinem, Mind Chair \_\_\_\_\_  
Nelson Price, Body Chair \_\_\_\_\_  
Ronald Denby, Finance Comm. Chair \_\_\_\_\_  
Connie Myers, SPRC Chair \_\_\_\_\_  
Steven Bacon, Trustee Chair \_\_\_\_\_  
Gwen Tillapaugh-Fay, SUMM Rep. \_\_\_\_\_  
Ted Finlayson-Schueler, Annual Conf. Rep. \_\_\_\_\_  
\_\_\_\_\_

**Primary Responsibilities of Committee:**

- 1) Regularly review UUMC's Plan of Ministry & Action and update as needed.
- 2) Review current and proposed programs, policies & procedures and UUMC's involvement with other organizations & causes, to determine if they are in keeping with UUMC's Theology, Plan of Ministry & Action, and Goals.
- 3) Oversee management of UUMC's overall resources, and prioritize use of those resources to best support UUMC's Theology, Plan of Ministry & Action, and Goals.

**Accomplishments during this period (please provide brief narrative summary or bulleted points):**

The UUMC Governing Board met monthly throughout 2021 via Zoom due to the COVID Pandemic. In addition to continuing discussions regarding visioning for UUMC's future, the Governing Board also heard Committee Reports, closely reviewed our financial status and regularly review the status of our rental space. The Gov. Board also took definitive action on the following issues:

- 1) Sent Statement of Support for Syracuse Solidarity Coalition's I-81 Project Goals.
- 2) Updated and Distributed UUMC Organizational Chart.
- 3) UUMC 150th Anniversary Committee established by Governing Board followed through with planning and execution of successful 150th Celebration.
- 4) Approved formation of a Bequest/Legacy Workgroup to develop a program to help support the continuing ministry and mission of UUMC long term.
- 5) Established list of organizations UUMC supports and approved an annual budget line item to make contributions to those organizations.
- 6) Communicated with SUMM the percentage decrease in UUMC's annual contribution toward Pastoral Compensation.
- 7) Continued monthly discussions and investigations of possible tenants whose mission aligns with UUMC's.

**New Directions or Activities Planned for coming year:**

- 1) Review and update UUMC's Plan of Ministry & Action.
- 2) Continue investigating opportunities for use of 2nd & 3rd floor space that will align with UUMC's mission and values, and will result in cost-sharing/rental income to help support the ministry and mission of UUMC.

**Person Completing Form:**

Joyce H. Flynn, Governing Board Chairperson



**Accomplishments during this period (please provide brief narrative summary or bulleted points):**

Hired: Office admin  
Custodian/Security  
Interim office admin

Updated office admin job description as position grew  
In process of updating the staff policy book

Preparing to implement Staff Connections program to offer direct connection between staff members and the committee and better support each staff member

supported staff as they kept up the work of the church during a pandemic

**New Directions or Activities Planned for coming year:**

Finish the staff policy handbook and publish to staff

Investigate providing benefits to staff

Restructure job duties in light of our current moment  
match gifts of staff members with job duties

**Person Completing Form:**

**Connie Myers**



**Accomplishments during this period (please provide brief narrative summary or bulleted points):**

Investments made about \$205,000.  
Authorized repairs based on insurance audit.  
Authorized updates to first floor bathrooms, and creation of family bathrooms.  
Authorized repainting of main kitchen and Fellowship Hall.  
Authorized installation of new flooring and painting of Pettengill Center, and updates to basement food center.  
Authorized purchase and installation of livestreaming video and audio system.  
Leased space to Mohawk Valley Interpreters, Alliance for Communities Transforming Syracuse.

**New Directions or Activities Planned for coming year:**

Oversee installation of new livestreaming system.  
Lease space to additional tenants.

**Person Completing Form:**

**Stephen Bacon**

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**UNIVERSITY UNITED METHODIST CHURCH  
SYRACUSE, NEW YORK  
Annual Committee Report Form**

**Period Covered(month/day/year):** January 1, 2021 **thru** Dec. 31, 2021

**Committee Name:** Hospitality Committee

**Committee Chair:** Ginny Dewey and Janet Sciscioli

**Committee Chair Phone #:** (315) 488-2285 Ginny, (315) 4727966 Janet

**E-mail:** vbdewey@outlook.com, jsciscio@twcny.rr.com

**Committee Officers (if applicable) – indicate name & title –  
(ex. Mary Doe, Secretary):**

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**Please list all Current Committee Members:**

<u>Ginny Dewey</u>	<hr/>
<u>Janet Sciscioli</u>	<hr/>
<u>Gail Tyndall</u>	<hr/>
<u>Jackie Sadowski</u>	<hr/>
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**Primary Responsibilities of Committee:**

Activities of the UUMC Hospitality Committee have been greatly impacted by Covid restrictions under which we all live. Church dinners, holiday gatherings and receptions have all been curtailed or on hold at this time.

Two years ago the Hospitality Committee met to review how to function as a group. It was decided to divide the responsibilities of the group into three components. One part of the committee would oversee receptions following funerals and memorial services, another would be responsible for potluck dinners, and the third, holiday events and other church social functions. Members of each of the committee segments would be available to assist the other group as needed. At times additional members of the congregation would be called upon for assistance. Chairpersons of the subcommittees are: Receptions following Funerals/Memorial Services - Janet Sciscioli, Potluck Dinners - Gail Tyndall, Holiday Events and Other Social Functions - to be announced.

**Accomplishments during this period (please provide brief narrative summary or bulleted points):**

One Memorial Reception for member Bob Weaver on July 9, 2021.

One Memorial Reception for member Hilde Cooper on September 29, 2021.

**New Directions or Activities Planned for coming year:**

Unknown

**Person Completing Form:**

Janet Sciscioli and Ginny Dewey

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**Accomplishments during this period (please provide brief narrative summary or bulleted points):**

New staff appointments  
- Rev. Linda Briggs, Lead Organizer  
- Ms. Barrie Gewanter, Operations Manager

Office located in U.U.M.C. building

Youth Council working with Syracuse City School District to extend career and college resource centers in city high schools

Provided training for community organizers

**New Directions or Activities Planned for coming year:**

Promote work of community organizers

Address problem of increased homicide rates in Syracuse

Support "Community Grid" plan for Rt. 81

Person Completing Form:

Ginny Dewey